



## **GUIDELINES FOR METER AND METER BOX INSTALLATION**

The following guidelines and procedures have been developed to assure proper installation of meters and meter boxes.

### New Construction

Initial inspection of the meter and box will be automatically scheduled on the 16th working day after the permit is issued. The MWS inspector will verify the following:

- Conditions of Meter Box Installation
  - Construction
  - Depth
  - Location (not in driveway or parking area [without variance approval](#))
  - Concrete around frame
- Internal
  - House and Street Side Curb Stops
  - Flared or Compression Fittings with Brass Ferrell
  - [Service Line Material](#)
  - Concrete Pad
- Meter
  - ID number
  - Size
  - Type
  - Installation of MXU
  - MXU number
  - ECR number

Final inspection will include final verification of the condition of the box, meter, MXU, and yard grade. It will be automatically scheduled 90 days after passing the initial inspection, unless rescheduled by the builder, developer, or designee.

### Existing Boxes and/or Change Meter

- 2nd Curb Stop not required
- Concrete around frame not required

### PRV inspection when applicable

- Ensure curb stop is on the street side of the PRV and inside a separate box